

THE PARISH OF THE ADVENT MINUTES OF THE VESTRY

Type: Regular Meeting

Date: 27 May, 2021

Via Remote Communication

A regular meeting of the Vestry of the Parish of the Advent was held on the 27th day of May, *anno Domini nostri Iesu Christi* 2021, via remote communication through Zoom, the Rector presiding.

The following 14 members of the Vestry were present, 13 of whom were present at the meeting's commencement, thus constituting a quorum:

The Rev'd Douglas E. Anderson (Rector)
Mrs. Meg Nelson (Rector's Warden)
Mr. Thatcher L. Gearhart (People's Warden)
Mr. Adam C. Rutledge (Treasurer)
Mr. Nicholas T. Westberg (Clerk)
Miss Lynda J. Blair¹
Mr. John M. Boyd
Miss Amanda W. Daley
Mr. Dustin E. Henderson
Dr. David E. Lapin
Dr. Philip W. Le Quesne
Mrs. Carolyn P. McDermott
Mr. Frederick Ou
Miss Julianne Turé

The Rector, after ensuring that all those participating could hear each other and be heard by one another at the same time, called the meeting to order at 6:00 p.m. and offered an opening prayer.

I. APPROVAL OF THE MINUTES

The Rector presented the minutes of the last regular meeting of the Vestry, held on 15 April, 2021. After review, upon motion, duly made and seconded, it was **RESOLVED**, that the minutes of the Vestry's 15 April 2021 meeting be approved as submitted.

¹ Miss Blair joined by phone after the meeting's commencement.

II. REPORT OF THE TREASURER AND FINANCE COMMITTEE

The Treasurer reported the details of the Analysis of Revenue and Expenses.

The Junior Warden reported that the Diocese will permit congregations to review and refile their 2019 tax returns by June 12th 2021. Upon motion, duly made and seconded, it was

RESOLVED, that the finance committee be authorized to review and resubmit the parish's parochial report, contingent upon the approval of the Wardens and Treasurer.

III. REPORT OF THE PROPERTY COMMITTEE

The Chairman of the Property Committee reported that progress continues on three repair projects: the fence, the rectory trim, and the sacristy.

The Rector noted that the organ work will continue as planned.

IV. REPORT OF THE ADMINISTRATION COMMITTEE

The Chairman of the Administration Committee reviewed the "strategic planning project" that was implemented when the new Rector took up his duties at the parish.

V. RECTOR'S REMARKS

5.1 Selection of the Rector's Warden. The Rector appointed Mrs. Meg Nelson to the office of Senior Warden.

5.2 Selection of the People's Warden. The Rector invited nominations from the floor for the office of Junior Warden, whereupon the motion, duly made and seconded, was

RESOLVED, unanimously, that Mr. Thatcher L. Gearhart serve as the Junior Warden.

5.3 COVID-tide Reopening Update. The Rector updated the vestry on the most recent Covid-19 reopening guidelines. He requested that the members of the vestry host the party after the Corpus Christi Mass.

5.4 **Setting the time and place of future Vestry meetings.** The Rector called for discussion about the logistics of future meetings. Upon the Vestry reaching a consensus regarding in-person meetings, the Rector decided that the 17 June 2021 meeting be in person at 6:15 p.m.

VI. ADJOURNMENT

There being no other business to consider, upon motion, duly made and seconded, the Vestry voted to adjourn the meeting, whereupon the meeting adjourned at 6:50 p.m.

I attest that the above is a true record of the Vestry meeting held on Thursday, 27 May, 2021.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicholas T. Westberg". The signature is written in black ink and is positioned above a horizontal line.

Nicholas T. Westberg,
Clerk