

THE PARISH OF THE ADVENT MINUTES OF THE VESTRY

Type: Regular Meeting
Date: 17th of June, 2021

A regular meeting of the Vestry of the Parish of the Advent was held on the 17th day of June, *anno Domini nostri Iesu Christi* 2021, the Rector presiding.

The following twelve members of the Vestry were present, eleven of whom were present at the meeting's commencement, thus constituting a quorum:

The Rev'd Douglas E. Anderson (Rector)
Mrs. Meg Nelson (Rector's Warden)
Mr. Thatcher L. Gearhart (People's Warden)
Mr. Adam C. Rutledge (Treasurer)¹
Mr. Nicholas T. Westberg (Clerk)²
Miss Lynda J. Blair³
Miss Amanda W. Daley
Mr. Dustin E. Henderson
Dr. Philip W. Le Quesne⁴
Mrs. Carolyn P. McDermott
Mr. Francesco M. Piscitelli
Mr. Frederick Ou
Miss Julianne Turé

The Rector, after ensuring that those participating in-person and remotely could hear each other and be heard by one another simultaneously, called the meeting to order at 6:15 p.m. and offered an opening prayer.

I. APPROVAL OF THE MINUTES

The Rector presented the minutes of the last regular meeting of the Vestry, held on the 27th of May, 2021. After review, upon motion, duly made and seconded, it was

¹ The Treasurer joined via remote communication.

² The Clerk was not present for the quorum, but joined after the Approval of the Minutes.

³ Miss Blair joined via remote communication.

⁴ Dr. Le Quesne joined via remote communication.

RESOLVED, that the minutes of the Vestry's 27th May, 2021 meeting be approved as submitted.⁵

II. REPORT OF THE TREASURER AND FINANCE COMMITTEE

The Treasurer reported two points of interest. Firstly, the parish's YTD Pledge income is as expected, though Plate offerings are somewhat reduced. Second, the church was refunded approximately \$110,000 through FICA. After discussion concerning the way that the church should allocate this and any future tax-refunds or stimulus monies, and upon motion, duly made by the Rector and seconded, it was

RESOLVED, that this current refund, and any future stimulus money, be placed in the Revolving Capital Fund.

The People's Warden updated the Vestry concerning the Parish's recently changed means of electronic signatures. Relatedly, he noted that the recent change in Parish officers requires a new authorization of signatories. Upon motion, duly made and seconded, it was

RESOLVED, that the Parish officers, viz. the Treasurer, Clerk, Senior Warden, and Junior Warden, be authorized as Parish signatories.

III. REPORT OF THE STEWARDSHIP COMMITTEE

The Chairman of the Stewardship Committee happily reported that the Parish's level of receipt is keeping pace with contributions.

IV. REPORT OF THE PROPERTY COMMITTEE

The Chairman of the Property Committee reported that progress continues to be made on repairs to the fence, the rectory, and the sacristy.

V. WARDENS' REPORT

The Rector's Warden suggested that the Vestry review the Parish's policies concerning the outside parties to whom the Church building is rented, and the manner in which it is rented. Ensuing discussion indicated that this sentiment was universally held by Vestry Members.

The People's Warden commented on the Parish's continued success and thankfulness in the initial stages of her complete return to Worship and community life.

⁵ Mr. Westberg was not present for, and thus did not vote on, this resolution.

VI. RECTOR'S REMARKS

6.1 Update concerning the Time and Talent survey. The Rector informed the Vestry concerning the progress of the "Time and Talent" survey. Forty forms have been received so far; a reminder that Parishioners should complete the survey will go out in the next week.

6.2 Committees. The Rector informed the Vestry that he intends to re-form many of the committees at the Advent with the intention that they be more functional.

6.3 4th of July Sunday. The Rector announced that there will be a single Mass on Sunday, the 4th of July at 10:00 a.m., to be succeeded by a Parish bar-be-que in the garden.

6.4 Setting the fixed Date and Time of Vestry Meetings. The Rector recalled the Vestry's deliberations from the 27th of May meeting. There being no further discussion required on this day, and upon motion, duly made and seconded, it was

RESOLVED, that the standing day and time of Vestry Meetings be the 3rd Thursday of each month (excluding August) at 6:15 p.m.

VII. ADJOURNMENT

There being no other business to consider, upon motion, duly made and seconded, the Vestry voted to adjourn the meeting, whereupon the meeting adjourned at 7:02 p.m.

I attest that the above is a true record of the Vestry meeting held on the 17th Day of June, 2021.

Respectfully submitted,



Nicholas T. Westberg,
Clerk