

THE PARISH OF THE ADVENT MINUTES OF THE VESTRY

Type: Regular Meeting

Date: 16th of September, 2021

A regular meeting of the Vestry of the Parish of the Advent was held on the 16th day of September, *anno Domini nostri Iesu Christi* MMXXI, the Rector presiding.

The following fifteen members of the Vestry were present, fourteen of whom were present at the meeting's commencement, thus constituting a quorum:

The Rev'd Douglas E. Anderson (Rector)
Mrs. Meg Nelson (Rector's Warden)
Mr. Thatcher L. Gearhart (People's Warden)
Mr. Adam Routledge (Treasurer)
Mr. Nicholas T. Westberg (Clerk)
Miss Lynda J. Blair
Mr. John Boyd
Miss Amanda W. Daley¹
Mr. Dustin E. Henderson
Dr. David Lapin
Dr. Philip W. Le Quesne
Mrs. Carolyn P. McDermott
Mr. Francesco M. Piscitelli²
Mr. Frederick Ou³
Miss Julianne Turé

The Rector, after ensuring that those participating in-person and remotely could hear each other and be heard by one another simultaneously, called the meeting to order at 6:15 p.m. and offered an opening prayer.

I. APPROVAL OF THE MINUTES

The Rector presented the minutes of the last regular meeting of the Vestry, held on the 15th of July, 2021. After review, upon motion, duly made and seconded, it was

¹ Miss Daley joined via remote communication.

² Mr. Piscitelli joined via remote communication.

³ Mr. Ou arrived late and was present neither for the quorum nor for the approval of the minutes.

RESOLVED, that the minutes of the Vestry's 15th July, 2021 meeting be approved.

II. REPORT OF THE TREASURER

The Treasurer reported that there was nothing noteworthy about the budget of the Parish. The only point of interest was the lack of expenditures in Christian Education over the course of the year.

III. REPORT OF THE FINANCE COMMITTEE

The Junior Warden presented on behalf of the finance committee. He reported that the Parish had not received any new assessment numbers from the Diocese. (It is to be remembered that upon changing the guidelines for the Church Assessment, the Diocese permitted Parishes to resubmit their expenditure reports.) In spite of this, he offered the suggestion of a fellow member of the Committee, Mr. C. Thomas Brown, who argued that the Parish should budget according to its desired aims for the upcoming fiscal year.

IV. REPORT OF THE STEWARDSHIP COMMITTEE

The Chairman of the Stewardship Committee reported that the pledge amounts from parishioners were slightly ahead of their anticipated amounts. He also noted that the Parish had yet to receive anything in the category of gifts (i.e. non-pledging contributions) YTD.

V. REPORT OF THE PROPERTY COMMITTEE

The Chair of the Property Committee updated the Vestry on repair projects new and old. In the first place, the rainfall from the wake of Hurricane Ida produced two leaks in the roof above the hallway leading to the Frisby Room. The damage requires immediate repair. In the second place, she reported the progress on two ongoing projects. Concerning the fence project, the Holland construction company would soon paint the fences. Concerning the kneeler repair project, she presented the Vestry with selections of possible kneeler fabrics and knee-support material. After discussion, and upon motion, duly made and seconded, it was

RESOLVED, to authorize an amount up to \$30,000 to be allocated for the refurbishment of the kneelers.

VI. REPORT OF THE ADMINISTRATION COMMITTEE

The Chairman of the Administration Committee updated the Vestry on the health of Stephen Samson, Parish Sacristan, who was hospitalized at Massachusetts General Hospital. He was relocated to the Ringland Rehabilitation Center, where he presently recovers. The Chairman noted that this raised the issue of the future status of the Sacristan.

VII. RECTOR'S REMARKS

The Rector opened discussion on three matters:

7.1 Requested Additional Funding for the Archives. The Parish already received \$10,000 to refurbish the nine volumes of the Parish Registry stretching from 1919 to 1927. The Deacon Noyes requested an additional \$8,600 to complete the task.

Following lengthy discussion, the Vestry determined that no decision about any particular sum of money would be made until the Rector deliberated and confirmed with Deacon Noyes—to the satisfaction of the Vestry—the best method of refurbishment, namely whether the bindings of the volumes should either be repaired (whereby the extant leather would be preserved, but reinforced) or be replaced altogether.

7.2 Archivist Position. The Vestry unanimously determined that there is no need at present for a paid Parish Archivist position.

Thus concluded the Rector's Remarks. Then at 7:27, upon motion, duly made by the Rector and seconded, it was

RESOLVED, that the Vestry enter Executive Session.

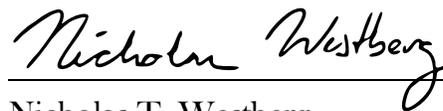
The Vestry exited Executive Session at 7:52.

VIII. ADJOURNMENT

There being no other business to consider, upon motion, duly made and seconded, the Vestry voted to adjourn the meeting, whereupon the meeting adjourned at 7:53 p.m.

I attest that the above is a true record of the Vestry meeting held on the 16th Day of September, 2021.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicholas Westberg". The signature is written in black ink and is positioned above a horizontal line.

Nicholas T. Westberg,
Clerk