

THE PARISH OF THE ADVENT MINUTES OF THE VESTRY

Type: Regular Meeting

Date: 21st of October, 2021

A regular meeting of the Vestry of the Parish of the Advent was held on the 21st day of October, *anno Domini nostri Iesu Christi* MMXXI, the Rector presiding.

The following fourteen members of the Vestry were present, thirteen of whom were present at the meeting's commencement, thus constituting a quorum:

The Rev'd Douglas E. Anderson (Rector)
Mrs. Meg Nelson (Rector's Warden)
Mr. Thatcher L. Gearhart (People's Warden)
Mr. Adam Rutledge (Treasurer)¹
Mr. Nicholas T. Westberg (Clerk)
Miss Lynda J. Blair²
Mr. John Boyd
Miss Amanda W. Daley³
Dr. David Lapin
Dr. Philip W. Le Quesne⁴
Mrs. Carolyn P. McDermott
Mr. Francesco M. Piscitelli⁵
Mr. Frederick Ou
Miss Julianne Turé

The Rector, after ensuring that those participating in-person and remotely could hear each other and be heard by one another simultaneously, called the meeting to order at 6:15 p.m. and offered an opening prayer.

I. APPROVAL OF THE MINUTES

¹ Mr. Rutledge was present for neither the quorum nor the first resolution. He joined shortly thereafter.

² Miss Blair joined via remote communication.

³ Miss Daley joined via remote communication.

⁴ Mr. Le Quesne joined via remote communication.

⁵ Mr. Piscitelli joined via remote communication.

The Rector presented the minutes of the last regular meeting of the Vestry, held on the 16th of September, 2021. After review, upon motion, duly made and seconded, it was

RESOLVED, that the minutes of the Vestry's 16th September, 2021 meeting be approved.

II. REPORT OF THE TREASURER

The Treasurer reported two points. First, the Parish received special dividends from the Trustees of Donations out of the Restricted Fund. Second, Paul Roberts agreed to facilitate the annual audit which has been delayed due to Covid. There will be a bridge audit spanning 2019-2020 (costing \$19,000) and a 2021 audit (costing \$13,000). Upon motion, duly made and seconded, it was

RESOLVED, that Walter & Shuffain be engaged to provide an audit, facilitated by Paul Roberts, of the Church of the Advent.

III. REPORT OF THE FINANCE COMMITTEE

The Treasurer noted that C. Thomas Brown, Chairman of the Finance Committee, will be convening his committee to discuss the budget for 2022.

IV. REPORT OF THE STEWARDSHIP COMMITTEE

The Chairman of the Stewardship Committee reported that receipts track his projections year to date. He also announced this year's stewardship campaign, which is to be announced in the upcoming Church bulletin and Parish email.

V. REPORT OF THE PROPERTY COMMITTEE

The Chair of the Property Committee updated the Vestry on five matters. First, the landscaping company was terminated in favor of the ongoing efforts of the Garden Guild. Second, the Chair suggested that the Parish use the saved money to purchase heaters for the Church Garden. Upon motion, duly made and seconded, it was

RESOLVED, that heaters be purchased for the Garden.

Third, she urged that the recently repaired roof over the Sacristy and Archive Room ought in fact to be replaced. Upon motion, duly made and seconded, it was

RESOLVED, that an amount up to \$13,500 be authorized for the replacement of the roof.

Fourth, kneeler mock-ups will be provided imminently. Fifth and finally, the Parish received a \$100,000 gift from the estate of a most gracious donor for the fence repair project. The Chair proposed creating a maintenance fund with some of the donation.

VI. RECTOR'S REMARKS

The Rector discussed two matters:

6.1 CORI Check. Mark Dwyer took counsel that all choristers and choirmasters receive a Criminal Offender Record Information Check through the Commonwealth.

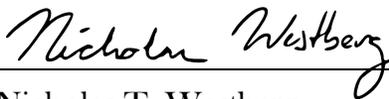
6.2 Lessons and Carols. The date for Advent Lessons and Carols is set for 28 November. The Vestry will host the reception.

VII. ADJOURNMENT

There being no other business to consider, upon motion, duly made and seconded, the Vestry voted to adjourn the meeting, whereupon the meeting adjourned at 7:02 p.m.

I attest that the above is a true record of the Vestry meeting held on the 21st Day of October, 2021.

Respectfully submitted,



Nicholas T. Westberg,
Clerk