

THE PARISH OF THE ADVENT MINUTES OF THE VESTRY

Type: Regular Meeting

Date: 16th of December, 2021

A regular meeting of the Vestry of the Parish of the Advent was held on the 16th day of December, *anno Domini nostri Iesu Christi* MMXXI, the Rector presiding.

The following fourteen members of the Vestry were present, all of whom were present at the meeting's commencement, thus constituting a quorum:

The Rev'd Douglas E. Anderson (Rector)
Mrs. Meg Nelson (Rector's Warden)¹
Mr. Thatcher L. Gearhart (People's Warden)
Mr. Adam Rutledge (Treasurer)
Mr. Nicholas T. Westberg (Clerk)
Miss Lynda J. Blair²
Mr. John Boyd
Mr. Dustin Henderson³
Dr. David Lapin
Dr. Philip W. Le Quesne
Mrs. Carolyn P. McDermott⁴
Mr. Francesco M. Piscitelli⁵
Mr. Frederick Ou⁶
Miss Julianne Turé

The Rector, after ensuring that those participating in-person and remotely could hear each other and be heard by one another simultaneously, called the meeting to order at 6:15 p.m. and offered an opening prayer.

I. APPROVAL OF THE MINUTES

¹ Mrs. Nelson joined via remote communication.

² Miss Blair joined via remote communication.

³ Mr. Henderson joined via remote communication.

⁴ Mrs. McDermott joined via remote communication.

⁵ Mr. Piscitelli joined via remote communication.

⁶ Mr. Ou joined via remote communication.

The Rector presented the minutes of the last regular meeting of the Vestry, held on the 18th of November, 2021. After review, upon motion, duly made and seconded, it was

RESOLVED, that the minutes of the Vestry's 18th November, 2021 meeting be approved.

II. REPORT OF THE TREASURER

The Treasurer offered an overview of the budget proposal for 2022, projecting a \$1.74M budget, based upon the \$1.73M income from 2021.

III. REPORT OF THE FINANCE COMMITTEE

The Chairman of the Finance Committee, Mr. C. Thomas Brown, presented the details of the Committee's proposed budget for 2022. The significant features of the proposal were the following. First, the Committee is budgeting for flat congregational giving in 2022, in light of the economic consequences of the shutdowns initiated by the pandemic. Second, the Committee is adding \$90,000 to the budget, *per* the forced reset of the 3% spending rule. Third, the Committee is budgeting for a \$192,000 increase in Parish spending—an increase due to changes in payment to Parish staff. Clergy compensation and allowances were discussed and approved.

IV. REPORT OF THE STEWARDSHIP COMMITTEE

The Chairman of the Stewardship Committee reported that the Parish is on track for reaching its targeted income for 2021. The campaign for 2022 pledging has turned up 76 additional pledging units, for a total of \$380,000 pledged thus far.

V. REPORT OF THE PROPERTY COMMITTEE

The Chair of the Property Committee updated the Vestry on two ongoing projects. The repaired fence has been successfully installed and painted. The kneeler mock-ups are in progress.

VI. RECTOR'S REMARKS

The Rector discussed four points:

6.1 Karen Harrington. Mrs. Harrington signed her letter of agreement and shall begin her employment in late December.

6.2 Beck and Stone. The Vestry will host Beck and Stone, a design company which the Parish shall hire to redesign its website.

6.3 Small Groups. The Green Line Group is scheduled to meet in person with Fr Hanson in the Spring beginning January 18.

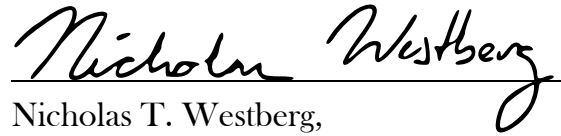
6.4 Advent 101. The first iteration of the one-time introductory class to the Church of the Advent will convene on the fourth Sunday of January.

VII. ADJOURNMENT

There being no other business to consider, upon motion, duly made and seconded, the Vestry voted to adjourn the meeting, whereupon the meeting adjourned at 7:40 p.m.

I attest that the above is a true record of the Vestry meeting held on the 16th Day of December, 2021.

Respectfully submitted,

A handwritten signature in black ink that reads "Nicholas Westberg". The signature is written in a cursive style with a horizontal line underneath the name.

Nicholas T. Westberg,
Clerk